



**Randolph Recreation Department
Summer 2021
Counselor-In-Training Program Application**

Dear Student:

The Town of Randolph and Recreation Department is recruiting for the Counselor-In-Training (CIT) Program. The CIT program is an eight week experience for middle school and high school students in grades 8th – 10th. This is a terrific opportunity for students to gain valuable work experience, while enhancing their resumes, accumulating volunteer/ service learning hours, and having a great time!

Components of the Counselor-In-Training program include daily interaction with children and staff in summer camp programs, hands-on experience working with children, and interactive training sessions. Students will assist and lead arts, crafts, sports activities, games, special events, and more! Weekly fieldtrips are not included in the program. CIT training sessions will explore activity planning and career opportunities. This experience will help prepare teens for a future career in recreation, childcare, or other fields.

Attached is a Counselor-In-Training application. Please submit the completed application to: Randolph Recreation Department located at 7 Summer St. Drawer B, Randolph, VT 05060 or rec@randolphvt.org

Applications will only be accepted April 1st through May 14th
If you have a resume and cover letter, please attach it to your application.

Interviews will be held the week of May 24th. We will contact you to assign a time for your interview. If chosen to become a CIT, there will be a fee of \$100.00. Payment will have to be made before June 11th.

If you have any questions, please email me at rec@randolphvt.org or call 802.728-5433 ext. 18
Thank you for your interest in our program and volunteering in the Randolph community!

Sincerely,

Haidi Arias
Recreation Director
Town of Randolph Recreation Department





Town of Randolph Recreation Department

Counselor in Training Application

The CIT program is offered to mature teens interested in gaining skills necessary in potential employment as a counselor. The CIT program is offered to mature teens (Grades 8th – 10th) interested in gaining skills necessary in potential employment as a counselor. CIT's candidates will be interviewed and if chosen will be required to sign up for a least four weeks. The CIT program cost \$100.00 for the summer. If chosen to become a CIT, payment would be made by Monday, June 11th.

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Home Phone: _____ Cell: _____

Email: _____ T-Shirt Size: **YL / AS / AM / AL / AXL**

Emergency Contact: _____ Phone: _____

Medical Concerns/ Allergies: _____

Sessions preferred: Circle one or more (4 weeks minimum)

June 21st – August 20th June 21st – July 16th July 5th – July 30th July 26th – August 20th

Preferred Days: Circle one or more (2 days a week minimum)

Monday - Friday Tuesday, Thursday Monday, Wednesday, Friday

Camp preference: Circle one: Camp Randolph (Day Camp) or Camp Moose, On the Move! Sports & Science

Previous Camp Experience

Have you attended Summer Camp in the past: Yes No If Yes, where: _____

What was your favorite memory from camp? _____

Certifications

Please list any certifications you may have. **(Please include a copy of all certifications)**

*C.P.R. _____

*First Aid _____

*Other _____

About you

Why do you want to be a CIT? What do you hope to gain from this experience? _____

Please list your extracurricular activities in school and/or afterschool? What are your interests and/or hobbies?

Describe your experiences working with youth and/or community. Include any work, coaching, babysitting, and volunteering. _____

Have you ever been a member of a team? Why did you and didn't you like it? _____

Personal Reference (School, Volunteer, etc.)

Please list three references. (No relatives)

Full Name: _____ Years Known: _____

Relationship _____ Phone: _____

Full Name: _____ Years Known: _____

Relationship _____ Phone: _____

Full Name: _____ Years Known: _____

Relationship _____ Phone: _____

Other Information

Please use the space provided to write any other information you would like us to know in relations to the CIT position...

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and I approve the use of any image acquired of me for advertising or other purposes by the Town of Randolph Recreation Department.

Applicant Signature: _____ Date: _____

Applicant Name: _____

Guardian Signature: _____ Date: _____

Do not write in this space

For Interviewer's Use

Please provide interviewer name, date and comments:

Reference Checks

	Name, position, years known	Results from Reference Check
1.		
2.		
3.		